No.F.7-6/2026 (Rect) / Admin-IH

PAKISTAN INSTITUTE OF MEDICAL SCIENCES ISLAMABAD

SITUATION VACANT

Applications are invited for recruitment to the following posts of **BPS-02 to BPS-15** on regular basis in Pakistan Institute of Medical Sciences, Islamabad. The requisite qualification, age & domicile are mentioned against each post:-

S. No	Name of Post	BPS	No. of Posts	Qualification / Experience	Maximum Age	Domicile
1.	Assistant	15	8	➢ Graduation. ➢ 06(Six) week basic I.T training course (including MS Office) conducted by NITB is mandatory after selection before completion of Probation period.	18-28	04=ICT-Merit 01=ICT-Women 01=Sindh-R 01=KPK 01=AJK
2.	Statistical Assistant	15	1	➢ Graduation with Mathematics / Economics or Statistics as one of the subject from a recognized University.	18-25	01=ICT-Merit
3.	Assistant Librarian	14	2	➢ Must be a Graduate from a recognized university with Diploma in Library Science ➢ Must have some in the job training and experience in a Medical Library.	18 - 25	01=ICT-Merit 01=Sindh-R
4.	Stenotypist	14	7	(i) Intermediate (ii) Minimum speed of 80/40 WPM in short hand / typing respectively (iii) Must be computer literate	18 - 25	04=ICT-Merit 01=Open Merit 02= Sindh-U
5.	Upper Division Clerk	13	7	➢ Intermediate ➢ 03(three) week basic I.T training course (including MS Office) conducted by NITB is mandatory after selection before completion of Probation period.	18 - 25	02=ICT-Merit 01=Open Merit 02=Sindh-R 01= Sindh-U 01=EX-FATA
6.	Technician (CSSD)	12	1	➢ F.Sc with diploma in relevant field from Medical faculty, affiliated with recognized by University/Board. ➢ One year experience in relevant field	18 - 25	01=ICT-Merit
7.	Technician (Surgical)	12	1	➢ F.Sc with diploma in relevant field from Medical faculty, affiliated with recognized by University/Board. ➢ One year experience in relevant field	18 - 25	01=ICT-Merit
8.	Technician (General)	12	1	➢ F.Sc with diploma in relevant field from Medical faculty, affiliated with recognized by University/Board. ➢ One year experience in relevant field	18 - 25	01=ICT-Merit
9.	Technician (Electrophysiology)	12	1	➢ F.Sc with diploma in relevant field from Medical faculty, affiliated with recognized by University/Board. ➢ One year experience in relevant field	18 - 25	01=ICT-Merit
10.	Sanitary Inspector	12	2	➢ F.Sc. ➢ One year certificate in sanitation from Punjab Medical faculty or any other Provincial Medical Faculty, affiliated with any organization / University/Board recognized by HEC/IBCC. ➢ 02 years' experience in the relevant field.	18 - 25	01=ICT-Merit 01=Sindh-R

11.	Lower Division Clerk	11	12	(i) Matric (ii) Minmium Typing speed of of 30 w.p.m. (iii) 03(three) week basic I.T training course (including MS Office) conducted by NITB is	18 - 25	04=ICT-Merit 03=Open Merit 03=Sindh-R 01= Sindh-U 01=EX-FATA
				mandatory after selection before completion of Probation period.		**(01 post reserved for disable person)**
12.	Assistant Social Welfare Officer	11	1	➢ 2nd Class or grade "C" Bachelor Degree in Social Sciences from HEC recognized University.	18 - 25	01= Sindh-R
13.	Reception Officer	11	4	➢ 2nd Class or grade "C" Bachelor Degree in Social Sciences from HEC recognized University.	18 - 25	02=ICT-Merit 01= Open Merit 01=Punjab **(01 post reserved for disable person)**
14.	Receptionist	11	1	➢ 2nd Class or grade "C" Bachelor Degree in Social Sciences from HEC recognized University.	18 - 25	01=Punjab
15.	Sub-Engineer Electrical=01 Mechanical = 01 HVAC=01 Civil=01	11	4	➢ Matric with 03(Three) years Diploma from recognized institute in **Electrical** having 02 years experience in the relevant field. ➢ Matric with 03(Three) years Diploma from recognized institute in **Mechanical** having 01 year relevant experience ➢ Matric with 03(Three) years Diploma from recognized institute in **HVAC** having 01 year relevant experience. ➢ Matric with 03(Three) years Diploma from recognized institute in **Civil** having 02 years experience in the relevant field.	18 - 25	02=ICT-Merit 01= Open Merit 01= Sindh-R
16.	Junior Technician (Radiology)	9	4	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	02=ICT-Merit 01= Open Merit 01= Sindh-U
17.	Junior Technician (OT)	9	8	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	04=ICT-Merit 01=ICT-NM 02=Punjab 01= Sindh-U
18.	Junior Technician (Electrophysiology)	9	4	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	02=ICT 01=Punjab 01= Sindh-R
19.	Junior Technician (Anaesthesia)	9	3	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	02= ICT-Merit 01=Punjab
20.	Junior Technician (CSSD)	9	4	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	02= ICT-Merit 01=Punjab 01= Sindh-R
21.	Junior Technician (Gynae/LHV)	9	1	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	01= ICT-Merit
22.	Junior Technician (Pharmacy)	9	1	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	01=Open Merit
23.	Junior Technician (EEG)	9	1	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	01= ICT-Merit

				recognized by University/Board.		
24.	Midwife	9	31	➢ Matric with Science ➢ One year certificate/diploma in relevant field from Medical faculty, affiliated with recognized by University/Board.	18 - 25	14=ICT-Merit 01=ICT-Women 01=ICT- Minority 01=Open Merit 07= Punjab-Merit 01= Punjab-Women 02=Sindh-R 01= Sindh-U 02=KPK 01=EX-FATA
25.	Telephone Operator	9	5	➢ Intermediate.	18 - 25	03=ICT-Merit
				➢ Two years experience in relevant field.		01= Open Merit 01= Sindh-U **(01 post reserved for disable person)**
26.	EMDG Operator	7	2	➢ Matric with three years experience of heavy diesel generator of 1000 KV ➢	18 - 25	01=ICT-Merit 01= Sindh-R
27.	Gas Mechanic	7	1	➢ Matric, having at least 03 year experience in relevant job ➢ Must be a certificate holder from recognized polytechnic vocational center.	18 - 25	01= ICT-Merit
28.	HVAC Mechanic	7	1	➢ Matric ➢ 02 years' experience in HVAC and ducting repairs.	18 - 25	01= ICT-Merit
29.	Instrument Technician	7	1	➢ Matric with at least three years experience of Nurse call system, clock system, fire alarm system and ups control system etc	18 - 25	01= ICT-Merit
30.	Lift Mechanic	7	1	➢ Matric, certificate as Lift Machine from polytechnic Institute or Vocational School will be preferred, having two years' experience as a lift mechanic in an established institution	18 - 25	01= ICT-Merit
31.	Motor Winder	7	1	Matric with three years experience in rewinding of heaving electric motors.	18 - 25	01= ICT-Merit
32.	Power Electrician	7	1	➢ Matric with three years experience in electrical power control cables HT & LT circuit breaker transformer electrical switch gears.	18 - 25	01= ICT-Merit
33.	Power Technician	7	1	➢ Matric with three years experience in power control cables HT & LT circuit breaker transformer electrical switch gears.	18 - 25	01= ICT-Merit
34.	Store Keeper General	7	4	➢ Matric. ➢ 03 years' experience in hospital or a large Industrial Establishment.	18 - 25	02=ICT-Merit 01=Open Merit 01= Sindh-U
35.	Telephone Mechanic	7	1	➢ Must be at least Matric. ➢ Must have two years experience in the job a hospital / established institute.	18 - 25	01=ICT Merit
36.	Telephone Technician	7	1	➢ Matric with three years' experience in electronic exchange (SIEMENS) EM-60/ connection of faults communication system	18 - 25	01=ICT Merit
37.	Upholster	7	1	➢ Matric or equivalent. ➢ Must have 02 years' experience and proficiency in the job.	18 - 25	01=ICT Merit
38.	Ward Master	6	6	➢ Matric or equivalent. ➢ 03 years' experience in ward of Government / Semi Government hospital of repute	18 - 25	03=ICT-Merit 02= Punjab 01= Sindh-R
39.	Gas Cylinder Operator	5	2	➢ Matric. ➢ 03 years' experience in relevant field	18 - 25	01=ICT-Merit 01= Sindh-R
40.	Pump Room Operator	5	1	➢ Matric with experience in relevant field	18 - 25	01=ICT Merit
41.	Medical Record Keeper	5	2	➢ Matric with experience in relevant field	18 - 25	01=ICT-Merit 01= Sindh-R **(01 post reserved for disable person)**
42.	Attendant	2	12	➢ Primary Pass	18 - 25	06=ICT-Merit 01=Open Merit 03= Punjab 01=Sindh-U 01=KPK (Women)
43.	Aya (only for Female)	2	7	➢ Primary Pass	18 - 25	04=ICT-Merit 01= Punjab 01= Punjab-Minority 01=KPK
44.	Lab. Attendant	2	6	➢ Primary Pass	18 - 25	03=ICT-Merit 01=Open Merit 01= Punjab 01=KPK

44.	Lab. Attendant	2	6	➢ Primary Pass	18 - 25	03=ICT-Merit 01=Open Merit 01= Punjab 01=KPK
45.	Ward Boy	2	16	➢ Primary Pass	18 - 25	08=ICT-Merit 01=Open Merit
	(only for Male)					05= Punjab 01=Sindh-R 01=KPK
	TOTAL		**183**			

Terms & Condition

1. The interested / eligible candidates, who fulfill the above mentioned criteria, shall apply online through National Job Portal (NJP) official website **www.njp.gov.pk** within **(15) fifteen days** of publication of this advertisement.
2. Candidates are advised to fill the entire application form carefully, particularly ensure correct entries of personal particulars, name of posts, domicile, educational qualification, religion, gender, nature of disability (for disable persons) and date of birth etc.
3. Incomplete application, application received after closing date, applications submitted through postal/courier service or by hand will **not be entertained**.
4. Information claimed in on-line applications will be treated as final.
5. Applicants who are already in service (Government Servants) should apply **"through proper channel"** and **NOC** shall be provided at the time of interview.
6. All recruitments shall be made in line with the directions of Establishment Division's Recruitment Policy.
7. Age relaxation will be admissible as per prevailing Federal Government Rules.
8. 2% Disable Quota, 5% Minorities Quota, 10% Women Quota and Transgender will be observed as per Federal Government Rules.
9. Eligible/short listed candidates shall be called for test/ interview.
10. The relevant / required documents (in original) should be submitted /shown at the time of interview. Photo Copies of the documents will not be entertained.
11. Requisite skill test for the posts of Steno-typist, LDC& other Technical staff will be conducted.
12. The authority reserves the right to cancel the recruitment process at any stage without assigning any reason.
13. No TA/DA will be admissible for test/interview.